

FME: VAT 1

Box 1

Sole Proprietors & Partners - Please give your full name(s). Do not use initials.

Box 3

If you are applying to register a limited company please provide the company incorporation details.

Box 4

Please give the address of your principal place of business (i.e. where the day-to-day activities of the business take place). We cannot accept a C/O address, PO Box address or your accountant's address. We cannot accept your home address if this is not your principal place of business.

Box 5

Please ensure that you complete this question. Give a full description of your current or intended business activity.

Box 6/7

If you tick yes for either of these questions must provide the details of associated business. Please ensure you that you include the VAT numbers of any VAT registered businesses.

Box 13

Tick yes if you have already supplied goods or services and give the date of your first supply. Please note that the date given should be the date on which you began trading irrespective of whether you have charged VAT from that date or not. If you have not begun trading, enter the date on which you expect to begin trading. This document contains a list of areas on the VAT 1 form where errors are often made, and how to avoid them.