

AR CORPORATE SECRETARIES LIMITED

Forming & Administering Companies Worldwide
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Form E288A

APPOINTMENT OF COMPANY OFFICERS

Agreed Company Name				
Appointment as	Director	<input type="checkbox"/>	Secretary	<input type="checkbox"/>
	<i>Please mark with a bold cross as appropriate. If the appointment is as director and secretary mark both boxes.</i>			
Forename(s)				
Surname				
Previous Forename(s)				
Previous Surname(s)				
Usual Residential Address or Registered Office Address if officer is itself a company	House name or number _____ Street address _____ _____ _____ Post Town _____ Post Code _____ County/Region _____ Country _____ If this is a service address granted by the Courts under S 723B of the Companies Act tick here <input type="checkbox"/>			

Nationality

Business Occupation

Other Directorships
(continue on separate sheet if necessary)

ELECTRONIC SIGNATURE

Please provide date of birth plus at least three other pieces of information in the boxes to the right. This information will be used by Companies House to generate an electronic

Date of Birth

 / /

Town of Birth

Telephone Number

National Insurance No.

Passport Number

Mother's Maiden Name

Eye Colour

Father's Forename

NOTES:

Show the full forenames, NOT INITIALS.

If the director or secretary is a company itself show the company number on the forename(s) line, the company name on the surname line and registered office address in the usual residence spaces.

Give previous forenames or surname(s) except:

- for a married woman, the name by which she was known before marriage need not be given.
- for names not used since the age of 18 or for at least 20 years

A peer or individual known by a title may state the title instead of or in addition to the forenames and surname and need not give the name by which that person was known before he or she adopted the title or succeeded to it.

Other Directorships:

Give the name of every company incorporated in Great Britain of which the person (or company) concerned is a director or has been a director at any time in the past five years.

You may exclude a company which either is, or at all times during the past five years when the person concerned was a director, was dormant.

Electronic Signatures.

Where the officer is a limited company the information requested should refer to a living person (as opposed to a corporate person) who is a director or secretary of the company which will be acting as the officer.